

CCSMPA CONSTITUTION

Chinese Canadian Sales and Marketing Professional Association Constitution

ARTICLE I – NAME

The name of this Association shall be the Chinese Canadian Sales and Marketing Professional Association, the Chinese translation shall be “加拿大华人营销学会”.

ARTICLE II – PURPOSE

The purpose of this Association shall be to:

- a. unit members of Chinese origin in the Sales and Marketing profession and protect the character and status of the profession, promote ethical practice, settling questions of professional usage and courtesy among members of the profession who are also members of the corporation,
- b. promote the maintenance and improvement of the qualifications and standards of the profession,
- c. share information for the mutual benefit of the members.

ARTICLE III – MEMBERSHIP

Anyone working for Canadian corporations with a Chinese origin shall have a right to apply for becoming a member of CCSMPA. The applicant shall be accepted as a formal member of CCSMPA by the council if he or she meets the following criteria:

- Have to be bilingual (English and Chinese, Cantonese or Mandarin).
- Have a certificate or diploma with major in sales & marketing.
- Have 3 years sales experiences.
- Have designation of other sales & marketing organizations.
- Pay the annual membership fee.

ARTICLE IV - MEETINGS

Section 1 – Annual and Special Meetings. There shall be an annual meeting of the Association for the purpose of transacting such business as may properly come before the Association. Special meetings of the Association shall be held from time to time when called by the Council.

Section 2 – Notice of Meetings. The Secretary shall, not less than thirty (30) days prior to any meeting, forward written notice of the time, place and purpose to the last known address of each member of the Association.

Section 3 – Quorum. The presence of not less than fifteen (15) members of the Association shall be required to constitute a quorum for the transaction of business at any annual or special meeting.

ARTICLE V - OFFICERS

Section 1 – Number. The officers of the Association shall be a President, a Vice President, a Treasurer, and a Secretary, each of whom shall during his or her term of office, be a mem-

ber of the Council (the "Council").

Section 2 – Elections. Prior to the second annual meeting of the Council, the serving officers shall compile a list of nominees to serve as officers for the coming year. At the second annual meeting of the council, the serving officers shall present the list of nominees to the Council. The Council shall elect officers for the coming year from the list of nominees.

Section 3 – Terms. The officers shall hold office for one (1) year beginning July 1, following their election or until their successors are elected and have entered upon the discharge of their duties. No President or Vice President shall serve for more than two (2) consecutive terms.

Section 4 – Vacancies. In the event that there is a vacancy in the office of President, Vice President, or Treasurer of the Association, the vacancy shall be filled by the vote of a majority of the members of the Council present at the next meeting, either regular or special, of the Council after the vacancy occurs.

Section 5 – Duties.

a. President – The President shall preside at all meetings of the Association and the Council. The President shall be the chief executive officer of the Association and Council, and shall have general supervision of the affairs of the Association and Council and such other duties as the Council shall from time to time prescribe.

b. Vice President – The Vice President shall perform all the duties of the President during the absence or inability of the President and shall have other such duties and obligations as the Council shall from time to time prescribe.

c. Treasurer – The Treasurer shall give a report of the current Annual Fund at each regular meeting of the Council and to other meetings of the Council and the Association as the Council shall from time to time direct.

d. Secretary – The Association shall be assisted by a Secretary, who shall be the representative of the council in charge of member relations. The Secretary shall serve as an ex-officio officer of the Association. The Secretary shall have the general charge of the official records of the proceedings of the Association and the Council, keep a record of all proceedings and shall be charged with the giving of all notices required by this Constitution. The Secretary shall further have any duties, obligations, and powers, which shall from time to time be prescribed by the Council and the Association.

ARTICLE VI – THE COUNCIL

Section 1 – Management and Membership. The general administration, management and direction of the Association shall be vested in the Council consisting of five (5) members, each of whom shall be a member of the Association.

Section 2 – Officers. The officers of the Association shall be the officers of the Council.

Section 3 – Election and Terms.

a. Not later than April 1st, the President shall appoint a Nominating Committee of not less than three (3) members of the Council to propose nominees for election to the Council.

b. Any member of the Association may present to the Nominating Committee, not later than the first day of November the name of any member of the Association for consideration for nomination to Council. No person shall be eligible for election as a Council member unless he or she shall have been nominated by the Committee.

c. The Nominating Committee shall present to the Council the proposed slate of nominees or approval. Additions and or deletions to the slate of nominees may be made by a vote of the Council.

d. The Nominating Committee shall be responsible for mailing a ballot to all members of the

Association at least thirty (30) days before the annual meeting.

e. One-third of the membership of the Council shall be elected each year by the Association for a term of three (3) years, beginning on July 1 following his or her election, by a secret mail ballot by the members of the Association. No member shall serve more than two (2) consecutive terms on the Council.

Section 4 – Vacancies. Vacancies in the Council shall be filled by the Council for the unexpired term.

Section 5 – Quorum. The presence of not less than five (5) members shall be required to constitute a quorum for the transaction of business at any stated or special meeting of the Council.

Section 6 – Authority. The Council shall have the authority to make by-laws and rules for the regulation of all the affairs of the Association consistent with this Constitution or any action of the Association.

Section 7 – Meetings. The Council shall meet no less than three times each year. Meetings maybe called by the President, Vice President, or any three (3) members of the Council. A notice of not less than ten (10) days shall be given before each meeting.

ARTICLE VII – COMMITTEES

Section 1 – Standing Committees. The following standing committees shall be maintained, and the members shall be appointed annually by the President from the membership of the Council. The President is an ex-officio member of all committees.

a. Activities/Communications – The Activities/Communications Committee shall, in conjunction with the representatives of the association and the member relations, be responsible for planning and communicating all member activities of the Association and Council.

b. Awards/Recognition – The Awards/Communications Committee shall be responsible for recommending recipients for the Outstanding Fellow awards or for other recognition awards, which may be established.

c. Diversity – The Diversity Committee shall provide support and assistance with various programs and activities, which further the development of member diversity.

d. Nominating– The Nominating Committee shall be responsible for the nomination of members of the council as described under Article VI.

Section 2 – Other Committees. Other committees may be created and members appointed by the President as necessary.

Section 3 – Duties of Committees. The duties and functions of all committees shall be determined by the articles of this Constitution or by the specific assignment of the President. All committees are responsible to the President of the Council and shall function within the boundaries of their assignments.

ARTICLE VIII – AMENDMENTS

This Constitution may be amended at any annual meeting of the Association by a two-thirds vote of the members of the Association present and voting, provided that notice of the proposed amendment shall have been furnished to each member of the Association at least one month prior to the date of such meeting.